

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY JUNE 12th, 2023**

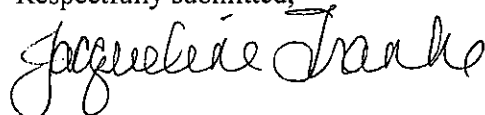
- I. The meeting was called to order by Vice President Jacques LeBlanc at 7:07 p.m. Also present were: Christine Buff, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent were: Virginia Tyson, Deborah Cannarelli
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by C. Hogan, seconded by C. Buff, all in favor.
- IV. Minutes of the May 15, 2023 meeting were approved on a motion made by C. Hogan, seconded by C. Buff, all in favor.
- V. Period of Public Expression – None
- VI. Financial Report for May

Operating Account Warrant	#12	\$174,342.98
Operating Account Warrant	#12A	\$ 7,240.35
Payroll Account Warrant	#12B	\$147,903.23
Capital Projects Fund Warrant	#12	\$ 4,100.00

were approved on a motion made by C. Hogan, seconded by C. Buff.
- VII. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The Suffolk County public libraries are participating in a library summer tour giving incentives to visit the County's libraries. Patrons can pick up a brochure at their local library and spend July and August visiting each Suffolk County library. On June 21st Assemblyman Thiele will be attending the library low vision fair. System is looking into hiring a social worker that can be hired out to those libraries that may need a social worker for short periods of time. Minor repairs were completed on the building. A vendor measured for cabinets in the computer room. The cabinets were ordered at a cost of \$7,592.83 using state contract pricing. The Friends of the Library held a pop-up book sale this past Saturday that raised \$1,024.00. Director Litjens and 2 colleagues will give their presentation at the NYLA conference in November in Saratoga. A discussion ensued regarding book bans.
 - D. Additional reports: None
- VIII. Executive Session
 - A. Motion by C. Buff, seconded by C. Hogan, to enter into Executive Session at 7:45 p.m. to discuss a personnel matter, all in favor.
 - B. Motion by C. Buff, seconded by C. Hogan to resume Regular Session at 8:21 p.m., all in favor.
- IX. Old Business
 - A. EV Station/Solar: Director Litjens met with John. Moving forward. Nothing new to report.
 - B. Church Property: A letter was drafted and sent to the neighboring property owners regarding the shed.
 - C. Sustainability: The Next Trex Challenge is going well.
 - D. Director Evaluation: Director Litjens recommends that there be a policy regarding the Director's evaluation. Discussion ensued.
- X. Period of Public Expression - None
- XI. New Business.
 - A. Motion by C. Hogan, seconded by C. Buff, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
 - B. Motion by C. Hogan, seconded by C. Buff, to promote Kerri Williams to Librarian II, effective 5/15/23, all in favor.
 - C. Motion by C. Hogan, seconded by C. Buff, to transfer \$75,000 from Operating to Capital Projects, all in favor.
 - D. Motion by, C. Hogan, seconded by C. Buff, to approve staff raises effective June 25th, all in favor.

- XII. Date and time of the next meeting of the Trustees: Reorganization Meeting, Monday, July 10, 2023 at 6:30 p.m. followed by the Regular Meeting at 7:00 p.m. in the Children's Activity Room.
- XIII. There being no further business, tonight's meeting was adjourned at 8:41 p.m. on a motion made by C. Hogan, seconded by C. Buff, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board