

**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, AUGUST 21<sup>st</sup>, 2023**

- I. The meeting was called to order by Secretary Colleen Hogan at 7:05 p.m. Also present were: Christine Buff, Deborah Cannarelli, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent were: Virginia Tyson(excused), Jacques LeBlanc(excused)
- II. Pledge Of Allegiance
- III. Agenda was approved on a motion made by C. Buff, seconded by Deborah Cannarelli, all in favor.
- IV. Minutes of the July 10, 2023 Reorganization and Regular meetings were approved on a motion made by C. Buff, seconded by Deborah Cannarelli, all in favor.
- V. Period of Public Expression - None
- VI. Financial Report For August

Operating Account Warrant	#2	\$179,868.30
Operating Account Warrant	#2A	\$ 11,002.36
Payroll Account Warrant	#2B	\$237,540.51
Capital Projects Fund Warrant	#2	\$ 30,531.76
- VII. Reports.
  - A. President's report: None
  - B. Trustees' reports: Trustee Buff discussed the idea of a bike rack being added in the back of the building along with the rack that is currently located in the front of the building. Discussion ensued. The idea of a bicycle repair station was discussed as well. Trustee Cannarelli shared with the Board the article in Newsday that featured Center Moriches Library.
  - C. Director's report: Director Litjens shared the login credentials with the Board for the Trustee continuing education requirement. The summer reading club has ended. Participation numbers were as follows: 330 children, 539 school age, 140 teens, 417 adults. The library will be hosting a blood drive on August 31<sup>st</sup>. This fall there will be an opportunity to meet in smaller groups with our legislators to discuss our libraries individual needs. There was an article in the Tide and Newsday about the summer library tour. Contract monies were received in the amount of \$3,268,593.41. The Mastic, Moriches, Shirley library branches are now open and fully operating, main library still under construction. As of September, the Center Moriches Library will no longer be extending the courtesy of meeting room usage to neighboring libraries. There are two gutter areas that are disintegrating. Director Litjens is in the process of getting repair/replacement quotes. The cabinet install has been completed in the computer area. Director Litjens will be presenting at the NYLA conference in the fall. NYLA will be covering the her registration fees as a thank you.
  - D. Additional reports: None
- VIII. Executive Session – None
- IX. Old Business
  - A. Oil/Gas and interior alterations: Savings has been significant.
  - B. EV Station/Solar: This project has been put on hold.
  - C. Site Improvement Plan (parking lot): John Tanzi will come next month to go over possible options. A concerned patron believes that the new land should be used for a community center and basketball court.
  - D. Sustainability: Continuing to collect the plastics. The library collected over 500 pounds of plastic. We have earned a new Trex bench.
  - E. Director Evaluation: The Board was given a sample evaluation to review.
- X. Period of Public Expression - None
- XI. New Business.
  - A. Motion by C. Buff, seconded by Deborah Cannarelli, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
  - B. Motion by C. Buff, seconded by Deborah Cannarelli, to accept resignation of Library Clerk, Tyler Knowles effective 7/15/23, all in favor.

- C. Motion by C. Buff, seconded by Deborah Cannarelli, to accept the retirement of Library Clerk, Marcelle Muniz effective 7/29/23, all in favor.
- D. Motion by C. Buff, seconded by Deborah Cannarelli, to hire Library Clerk Marcelle Muniz effective 7/31/23 at a rate of \$18.37/hr, not to exceed 20 hours per week, all in favor.
- E. Motion by C. Buff, seconded by Deborah Cannarelli, to promote Hailey Poach to Library Clerk, effective 7/24/23 at a rate of \$16.00/hr, not to exceed 20 hours per week, all in favor.
- F. Motion by C. Buff, seconded by Deborah Cannarelli, to accept the resignation of Page, Skylar Dobrie effective 8/13/22 (old omission), all in favor.
- G. Motion by C. Buff, seconded by Deborah Cannarelli, to accept the resignation of Security Guard, Michael Moor, effective 7/28/23, all in favor.

XII. Date and time of the next meeting of the Trustees: Monday, September 18, 2023 at 7:00pm.

XIII. There being no further business, tonight's meeting was adjourned at 7:54 p.m. on a motion made by C. Buff, seconded by Deborah Cannarelli, all in favor.

Respectfully submitted,

Jacqueline Franke  
Secretary to the Board

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