

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, FEBRUARY 26th, 2024**

- I. The meeting was called to order by President LeBlanc at 7:02 p.m. Also present were: Kathleen Finnegan, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke, Absent were: Christine Buff, Deborah Cannarelli
- II. Pledge Of Allegiance
- III. Presentation
Al Coster reviewed the financial report for year ending June 30, 2023.
- IV. Agenda was approved on a motion made by C. Hogan, seconded by K. Finnegan, all in favor.
- V. Minutes of the January 22nd, 2024 Regular meeting was approved on a motion made by C. Hogan, seconded by K. Finnegan, all in favor.
- VI. Period of Public Expression - None
- VII. Financial Report For December

Operating Account Warrant	#8	\$260,606.38
Operating Account Warrant	#8A	\$ 15,026.38
Payroll Account Warrant	#8B	\$205,748.79
Capital Projects Fund Warrant	#8	\$ 66,041.19
- VIII. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The Director attended Advocacy Day in Albany on February 6-7. Discussed spam emails. Met with the furniture representative about purchasing new chairs for staff. Industrial Appraisals will come in and inventory the entire library and put an amount on its contents for insurance purposes. Library usage increased from 13,253 patrons to 14,753 patrons for the months of January 2023 and January 2024. Asking the Board and the attorney to review two current policies, Conflict of Interest and Whistleblower. In the process of drafting a community survey. Once drafted the Board will be asked to review it before it is sent out to the community.
 - D. Additional reports: None
- VIII. Old Business
 - A. Oil/Gas and interior alterations: Project is closed.
 - B. Site Improvement Plan (parking lot): SEQRA Evaluation was completed.
 - C. Budget: Reviewed a working copy of the operating budget for 2024-2025.
- IX. Period of Public Expression – None
- X. New Business.
 - A. Motion by C. Hogan, seconded by K. Finnegan, to hire election inspectors, Robert Romano, Linda Kandle and Janet Penney at \$19/hr for April 2nd, 2024, all in favor.
 - B. Motion by C. Hogan, seconded by K. Finnegan, to accept the annual state report, all in favor.
 - C. Motion by C. Hogan, seconded by K. Finnegan, to proceed with the Site Improvement Project, and further authorizes \$700,000 for implementation, all in favor.
 - D. Motion by C. Hogan, seconded by K. Finnegan, to hire Security Guard, Joseph Mattero at \$21.75/hr effective 1/27/24, all in favor.
 - E. Motion by C. Hogan, seconded by K. Finnegan, to forgo the reading of and approve the following SEQRA resolution for the Site Improvement Plan, all in favor.

WHEREAS, the Center Moriches Public Library Board of Trustees desires to embark upon the following capital improvements at the library's facility as set forth herein and as listed in the working budget: (1) construction of a new 55-stall 19,800 sf parking lot including curbs, sidewalks, site lighting, drainage, landscaping, and perimeter fencing; and (2) reconfiguration of the existing access road including new curbing, sidewalks, and relocation of an existing sign at the Center Moriches Public Library (hereinafter collectively referred to as the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, construction of a new 19,800 sf parking lot is not classified as a Type I Action or Type II Action as determined under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.4 and 617.5; and

WHEREAS, for Unlisted Actions the lead agency making a determination of significance must: (1) consider the action as defined in Sections 617.2(b) and 617.3(g); (2) review the EAF, the criteria contained in Section 617.7(c) and any other supporting information to identify the relevant areas of environmental concern; (3) thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have a significant adverse impact on the environment; and (4) set forth its determination of significance in a written form containing a reasoned elaboration and providing reference to any supporting documentation; and

WHEREAS, the Board of Trustees, as the only involved agency, has examined all information related to the capital improvement project and has determined that the Project is classified as an Unlisted Action and determined pursuant to Section 617.7(c) of the SEQR Regulations that the Project will have no significant adverse impact on the environment; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby declares that the Project is an Unlisted Action, with a Negative Declaration which require no further review under SEQR; and

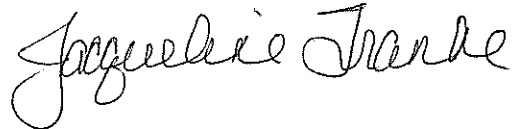
BE IT FURTHER RESOLVED, that the Board of Trustees hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Projects from the New York State Education Department.

- F. Motion by C. Hogan, seconded by K. Finnegan, to transfer \$30,000 from Dime Square acct to Dime Capital Improvement acct, all in favor.
- G. Motion by C. Hogan, seconded by K. Finnegan, to accept the resignation of library clerk, Julia Hanzl effective 2/3/24, all in favor.
- H. Motion by C. Hogan, seconded by K. Finnegan, to approve purchase from AR Kropp Company for 20 chairs and two (2) stools in the amount of \$20,071, all in favor.
- I. Motion by C. Hogan, seconded by K. Finnegan, to exceed tax cap for 2024-2025 fiscal year, all in favor.
- J. Motion by C. Hogan, seconded by K. Finnegan, to un-commit the funds allocated for the EV/Solar project and commit these funds to the Site Improvement project, all in favor.

XI. Date and time of the next meeting of the Trustees: Monday, March 18, 2024 at 7:00pm.

XII. There being no further business, tonight's meeting was adjourned at 8:44 p.m. on a motion made by C. Hogan, seconded by K. Finnegan, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board