

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, APRIL 15th, 2024**

- I. The meeting was called to order by President LeBlanc at 7:02 p.m. Also present were: Christine Buff, Deborah Cannarelli, Kathleen Finnegan, Marcie Litjens, Bob Chesnut, Jacqueline Franke, Absent was: Colleen Hogan
- II. Pledge Of Allegiance
- III. Agenda was approved on a motion made by C. Buff, seconded by K. Finnegan, all in favor.
- IV. Minutes of the March 18th, 2024 Regular meeting and March 25, 2024 Budget Hearing Meeting were approved on a motion made by C. Buff, seconded by K. Finnegan, all in favor.
- V. Period of Public Expression - None
- VI. Financial Report For December

Operating Account Warrant	#10	\$ 98,666.08
Operating Account Warrant	#10A	\$ 12,457.54
Payroll Account Warrant	#10B	\$249,987.56
Capital Projects Fund Warrant	#10	\$ 0.00
- VII. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The budget passed. Trustee Buff and Trustee Finnegan were re-elected. Many other library budgets passed as well. The library distributed 3000 pairs of eclipse glasses in six days. Looking to hire another security guard for the weekends. We had a mobile visit from Brookhaven Town Clerk Kevin LaValle. Councilwoman Karen Dunne Kesnig will be visiting the library the week of April 15th. The new staff chairs arrived. Looking into using the same vendor to purchase office furniture. Director Litjens and Mr. Chesnut attended the financial workshop at SCLS. It was very educational. Learned about LAF, a way for libraries to invest and earn interest. May 1st is the trustee training at System. Looking into hiring another part time librarian in the adults/teens department. We have begun offering discounted Aquarium tickets, as well as, discount codes for Gateway Playhouse and Splish Splash.
 - D. Additional reports: None
- VIII. Old Business
 - A. Site Improvement Plan (parking lot): Waiting on SED.
 - B. Policy Review: Director Litjens will be emailing the Board two policies (Service Animals and Bulletin Board) to review to be discussed at the Meeting.
- IX. Period of Public Expression – None
- X. New Business.
 - A. Motion by C. Buff, seconded by K. Finnegan, to transfer \$175,000 from M&T Checking to Payroll Account all in favor.
 - B. Motion by C. Buff, seconded by K. Finnegan, to accept the resignation of Security Guard Joseph Garcia, effective 3/30/24, all in favor.
 - C. Motion by C. Buff, seconded by K. Finnegan, to hire Security Guard Frank Lapinski at \$21.75/hr effective 4/11/24, all in favor.
- XI. Date and time of the next meeting of the Trustees: Regular, Monday, May 20th, 2024 at 7:00 p.m.
- XII. There being no further business, tonight's meeting was adjourned at 7:52 p.m. on a motion made by C. Buff, seconded by K. Finnegan, all in favor.

Respectfully submitted,

Jacqueline Franke
Secretary to the Board