

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, MAY 20th, 2024**

- I. The meeting was called to order by President LeBlanc at 7:05 p.m. Also present were: Deborah Cannarelli, Kathleen Finnegan, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke, Absent was: Christine Buff
- II. Pledge Of Allegiance
- III. Agenda was approved on a motion made by K. Finnegan, seconded by D. Cannarelli, all in favor.
- IV. Kevin Verbese from SCLS came to speak to the Board.
- V. Minutes of the April 15th, 2024 Regular meeting were approved on a motion made by K. Finnegan, seconded by D. Cannarelli, all in favor.
- VI. Period of Public Expression - None
- VII. Financial Report For December

Operating Account Warrant	#11	\$173,223.63
Operating Account Warrant	#11A	\$ 8,068.89
Payroll Account Warrant	#11B	\$168,383.62
Capital Projects Fund Warrant	#11	\$ 0.00

were approved on a motion made by K. Finnegan, seconded by D. Cannarelli.
- VIII. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: We made a memorial donation of books for Kathleen Johnson's family. Center Moriches UFSD is now working with NYCLASS and will look into possible participation. We have expanded our discount ticket offers to include The Adventure Park, Viking Fleet, Splish Splash and the Wildlife Conservation Fund. The Friends of the Library had 25 applications for scholarships and were able to award scholarships to three applicants. The landscaper will be working on area by the post office. The goal is to create a pollinator garden. The library is 35% of the way done with the sustainability project. We had another teen complete the 100 books before graduation challenge. Summer reading club prep is in full swing. The department heads met and spoke about renewal dates. Director Litjens attended a mapping program at the SCLS conference. The library donated to the Center Moriches summer concert series. Tracy, from BBS, sent the Board a letter. Due to increased patron usage, the library will need to hire more pages and librarians.
 - D. Additional reports: Mr. Chesnut reported that our door count was up 17% from this time last year.
- VIII. Old Business
 - A. Site Improvement Plan (parking lot): Waiting on SED.
 - B. Outdoor Area/Community Garden: Met with John Tanzi and he is working on quotes. Director Litjens is requesting an extension on the Crest grant through DASNY.
 - C. Policy Review: Service Animal and Bulletin Board policies were reviewed.
- IX. Period of Public Expression - None
- X. New Business.
 - A. Motion by C. Hogan, seconded by K. Finnegan, to transfer \$175,000 from M&T Checking to Payroll Account all in favor.
 - B. Motion by C. Hogan, seconded by K. Finnegan, to accept the resignation of Security Guard Dayna Gualtieri, effective 5/13/24, all in favor.
 - C. Motion by C. Hogan, seconded by K. Finnegan, to accept retirement of Library Clerk Susan Bartels, effective 5/9/24, all in favor.
 - D. Motion by C. Hogan, seconded by K. Finnegan, to hire Librarian Trainee, Shannon DeNatale at \$24/hr, effective 5/13/24 all in favor.
 - E. Motion by C. Hogan, seconded by K. Finnegan, to approve revisions to service animal policy, all in favor.
 - F. Motion by C. Hogan, seconded by K. Finnegan, to approve revisions to bulletin board policy, all in favor.
 - G. Motion by C. Hogan, seconded by K. Finnegan, to increase the budget line for IT services, (line 9350) by \$20,000, all in favor.
 - H. Motion by C. Hogan, seconded by K. Finnegan, to increase the budget line for Publishing and Printing (line 8800) by \$20,000, all in favor.
 - I. Motion by C. Hogan, seconded by K. Finnegan, to increase the budget line for interest income by \$40,000, all in favor.
- XI. Date and time of the next meeting of the Trustees: Regular, Monday, June 17th, 2024 at 7:00 p.m.
- XII. There being no further business, tonight's meeting was adjourned at 8:34 p.m. on a motion made by C. Hogan, seconded by K. Finnegan, all in favor.

Respectfully submitted,

Jacqueline Franke
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Secretary to the Board