


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, JUNE 17<sup>th</sup>, 2024**

- I. The meeting was called to order by President LeBlanc at 7:01 p.m. Also present were: Christine Buff, Deborah Cannarelli, Kathleen Finnegan, Marcie Litjens, Bob Chesnut, Jacqueline Franke, Absent was: Colleen Hogan
- II. Pledge Of Allegiance
- III. Agenda was approved on a motion made by K. Finnegan, seconded by D. Cannarelli, all in favor.
- IV. Minutes of the May 20<sup>th</sup>, 2024 Regular meeting were approved on a motion made by K. Finnegan, seconded by D. Cannarelli, all in favor.
- V. Period of Public Expression - None
- VI. Financial Report For June
- |                               |      |              |
|-------------------------------|------|--------------|
| Operating Account Warrant     | #12  | \$133,133.32 |
| Operating Account Warrant     | #12A | \$ 14,865.87 |
| Payroll Account Warrant       | #12B | \$167,450.55 |
| Capital Projects Fund Warrant | #12  | \$ 0.00      |
- were approved on a motion made by K. Finnegan, seconded by D. Cannarelli.
- VII. Reports
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Director Litjens reported the following: There are two security guards working on the weekends. The Director presented the new mobile workstation that will be used this summer to help with library card renewals and program sign ups. Railroad Avenue entrance has been prepped for the pollinator garden. Pest control, carpet cleaning, electrician, IT, furniture install, and septic will be coming on June 19<sup>th</sup> to work while the library is closed. The librarians have been meeting with school districts to discuss the summer reading program. It has been well received. The Friends of the Library awarded three \$1000 scholarships. They will be distributed on June 30<sup>th</sup> at an awards ceremony at 1:00pm. A mailing from SCLS will be going out to contract patrons explaining choice of library.
- D. Additional reports: Mr. Chesnut reported that our door count was a bit lower this year at this time compared to last year. Suffolk County Community College will be placing an IT intern at the library to work with Mr. Chesnut.
- VIII. Old Business
- A. Site Improvement Plan (parking lot): Met with John Tanzi and he called our NYSED representative for an update. Waiting on SED.
- B. Outdoor Area/Community Garden: Reviewed the plans for the garden and community area.
- C. Policy Review: The Travel policy was reviewed.
- IX. Period of Public Expression – None
- X. New Business:
- A. Motion by K. Finnegan, seconded by D. Cannarelli, to hire Security Guard Anthony Condos at \$21.75/hr, effective 5/30/24, all in favor.
- B. Motion by K. Finnegan, seconded by D. Cannarelli, to hire Library Clerk Kelsey Foster at \$16/hr,

- XII. There being no further business, tonight's meeting was adjourned at 8:09 p.m. on a motion made by K. Finnegan, seconded by D. Cannarelli, all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jacqueline Franke".

Jacqueline Franke  
Secretary to the Board

