

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JULY 8th, 2024**

- I. The meeting was called to order by President LeBlanc at 7:01 p.m. Also present were: Colleen Hogan, Christine Buff, Deborah Cannarelli, Kathleen Finnegan, Marcie Litjens, Bob Chesnut, Jacqueline Franke
 - II. Pledge Of Allegiance
 - III. Agenda was approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
 - IV. Minutes of the June 17th, 2024 Regular meeting were approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
 - V. Period of Public Expression - None
 - VI. Financial Report For July

Operating Account Warrant	#1	\$ 72,044.23
Operating Account Warrant	#1A	\$ 7,852.77
Payroll Account Warrant	#1B	\$172,267.09
Capital Projects Fund Warrant	#1	\$ 0.00
- were approved on a motion made by C. Buff, seconded by K. Finnegan.
- VII. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The Director contacted the representative at Utica to discuss the Industrial Appraisal Report. Premiums will be increasing \$2200 per year. Long term disability insurance premiums have increased. Our broker is looking into a new policy. The pollinator garden has been started. A dozen different plantings have been used. We can add over the years. A new social work intern will be starting in the fall. We are canvassing for a new full-time children's librarian.
 - D. Additional reports: None
 - VIII. Executive Session
 - A. Motion by C. Buff, seconded by C. Hogan, to enter into Executive Session at 7:34 p.m. to discuss a personnel matter, all in favor.
 - B. Motion by C. Buff, seconded by C. Hogan to resume Regular Session at 7:48 p.m., all in favor.
 - IX. Old Business
 - A. Site Improvement Plan (parking lot): Waiting on SED.
 - B. Outdoor Area/Community Garden: Submitted the paperwork to DASNY for Crest Grant.
 - X. Period of Public Expression – None
 - XI. New Business.
 - A. Motion by C. Buff, seconded by K. Finnegan, to transfer \$200,000 from M&T Checking to Payroll Account, all in favor.
 - B. Motion by C. Buff, seconded by K. Finnegan, to approve raises for fiscal year 2024-2025 starting June 30, 2024, all in favor.
 - XII. Date and time of the next meeting of the Trustees: Monday, August 12th, 2024 at 7:00 p.m.in the Children's Activity Room.
 - XIII. There being no further business, tonight's meeting was adjourned at 7:55 p.m. on a motion made by C. Buff, seconded by K. Finnegan, all in favor.

Respectfully submitted,

Jacqueline Franke
Secretary to the Board