

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JUNE 9th, 2025**

- I. The meeting was called to order by President LeBlanc at 7:02 p.m. Also present were: Colleen Hogan, Christine Buff, Deborah Cannarelli, Kathleen Finnegan, Marcie Litjens, Jacqueline Franke Absent was: Bob Chesnut
- II. Agenda was approved on a motion made by K. Finnegan, seconded by C. Buff, all in favor.
- III. Minutes of the May 12, 2025 Regular meeting were approved on a motion made by K. Finnegan, seconded by C. Buff, all in favor.
- IV. Period of Public Expression - None
- V. Financial Report For May
 - Operating Account Warrant #12 \$ 59,018.91
 - Operating Account Warrant #12A \$ 7,240.84
 - Payroll Account Warrant #12B \$181,278.04
 - Capital Projects Fund Warrant #12 \$ 20,900.00

were approved on a motion made by K. Finnegan, seconded by C. Buff.

- VI. Reports
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The little free library at Kaler's Pond was vandalized. The Friends of the Library met and decided not to replace it at this time. The FOL assisted with the shredding event at the library and raised \$975 for the food pantry. The library has received 250 responses to the library survey. The Children's librarians attended the street fair on June 8th. The FOL still need someone to run the thrift shelves. There is a meeting scheduled for June 11th at SCLS for discussion with Kevin Verbesey and other library Directors regarding contract districts. Planning to have the SLED from SCLS on site July 1st and July 2nd. Assembly woman Jodi Giglio called to introduce herself and offered \$20,000 in bullet aid for a library project. Discussion ensued. We canvassed for a business manager off the civil service list and have opted not to take action at this time.
 - D. Additional reports: None
- VII. Old Business
 - A. Site Improvement Plan (parking lot): The seal coating is complete. The gate is up and operational. Waiting for the timer to be installed. A legal notice was placed in the paper to bid out landscaping. Bid opening scheduled for June 20th.
 - B. Outdoor Play Area: Bids were opened. JM Nassau Suffolk Landscaping was lowest bidder.
 - C. Community Survey: The library has received 250 responses so far. Discussion ensued.
 - D. Space Audit: The audit report was received. Suggestions were reviewed.
- VIII. Executive Session
 - A. Motion by K. Finnegan, seconded by C. Buff, to enter into Executive Session at 8:05 p.m. to discuss a personnel matter, all in favor.
 - B. Motion by K. Finnegan, seconded by C. Buff, to resume Regular Session at 8:22 p.m., all in favor.
- IX. New Business.
 - A. Motion by K. Finnegan, seconded by C. Buff, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
 - B. Motion by K. Finnegan, seconded by C. Buff, to accept the resignation of Page, Christopher Randazzo effective 4/30/24, all in favor.
 - C. Motion by K. Finnegan, second by C. Buff, to approve legal notice for May 22nd edition of Notice to Bidders for Landscaping, all in favor.
 - D. Motion by K. Finnegan, second by C. Buff, to award the bid for the Community Garden and Outdoor Play Area to JM Nassau Suffolk Landscaping in the amount of \$224,000, all in favor.
 - E. Motion by K. Finnegan, second by C. Buff, to accept the resignation of Librarian II, Mary McNulty, effective 6/20/25, all in favor.

- F. Motion by K. Finnegan, second by C. Buff, to accept the resignation of Library Clerk, Betul Gulbache, effective 6/18/25, all in favor.
 - G. Motion by K. Finnegan, second by C. Buff, to accept the resignation of Security Guard, Frank Lapinski, effective 6/30/25, all in favor.
 - H. Motion by K. Finnegan, second by C. Buff, to hire Page, Emily Benson at \$16/hr, effective 6/3/25, all in favor.
 - I. Motion by K. Finnegan, second by C. Buff, to hire Page, Peyton Mitchell at \$16/hr, effective 6/3/25, all in favor.
 - J. Motion by K. Finnegan, second by C. Buff, to approve Bulletin Board Policy, all in favor.
 - K. Motion by K. Finnegan, second by C. Buff, to approve Contest Eligibility Policy, all in favor.
- X. Date and time of the next meeting of the Trustees: Monday, July 7, 2025 at 7:00 p.m. Reorganizational meeting at 6:30p.m.
- XI. There being no further business, tonight's meeting was adjourned at 8:26 p.m. on a motion made by K. Finnegan, seconded by C. Buff, all in favor.

Respectfully submitted,

Jacqueline Franke
Secretary to the Board

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