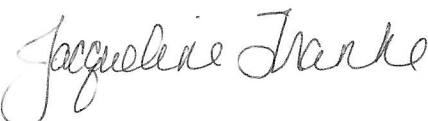


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, MAY 12<sup>th</sup>, 2025**

- I. The meeting was called to order by President LeBlanc at 7:02 p.m. Also present were: Christine Buff, Deborah Cannarelli, Kathleen Finnegan, Marcie Litjens, Jacqueline Franke Absent were: Colleen Hogan, Bob Chesnut
- II. Agenda was approved on a motion made by K. Finnegan, seconded by C. Buff, all in favor.
- III. Minutes of the April 21, 2025 Regular meeting were approved on a motion made by K. Finnegan, seconded by C. Buff, all in favor.
- IV. Period of Public Expression - None
- V. Financial Report For May
- |                               |      |              |
|-------------------------------|------|--------------|
| Operating Account Warrant     | #11  | \$108,565.24 |
| Operating Account Warrant     | #11A | \$ 9,077.40  |
| Payroll Account Warrant       | #11B | \$181,278.04 |
| Capital Projects Fund Warrant | #11  | \$ 4,311.32  |
- were approved on a motion made by K. Finnegan, seconded by C. Buff.
- VI. Reports
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Director Litjens reported the following: Canvass letters were sent out for a business manager. The tree trimmers came and took down some trees. The Board was asked to review two policies prior to the next meeting. Update on IMLS defunding: the courts have stepped in. Information was shared regarding the head librarian of the Library of Congress.
- D. Additional reports: None
- VII. Executive Session
- A. Motion by K. Finnegan, seconded by C. Buff, to enter into Executive Session at 7:15 p.m. to discuss a personnel matter, all in favor.
- B. Motion by K. Finnegan, seconded by C. Buff, to resume Regular Session at 8:15 p.m., all in favor.
- VIII. Old Business
- A. Site Improvement Plan (parking lot): A concrete pad was installed in the wrong place. Corrections will be made. The contractors will need three days of no rain in order to re-paint the lines in the parking lot.
- B. Outdoor Play Area: The pre-bid walk through will be held on May 13<sup>th</sup>. The bid opening is scheduled for May 22<sup>nd</sup>.
- C. Community Survey: The library has received 184 responses thus far. Director Litjens will compile the responses to share with the Board.
- IX. New Business.
- A. Motion by K. Finnegan, seconded by C. Buff, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
- B. Motion by K. Finnegan, seconded by C. Buff, to accept the resignation of Account Clerk, Toni Ann Leto effective 4/30/25, all in favor.
- X. Date and time of the next meeting of the Trustees: Monday, June 9, 2025 at 7:00 p.m.
- XI. There being no further business, tonight's meeting was adjourned at 8:27 p.m. on a motion made by K. Finnegan, seconded by C. Buff, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board