

**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, JUNE 8, 2026**

- I. The meeting was called to order by President LeBlanc at 6:01 p.m. Also present were: Christine Buff, Kathleen Finnegan, Colleen Hogan, Marcie Litjens, Jacqueline Franke, Bob Chesnut Absent was: Deborah Cannarelli
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by C. Buff, seconded by K. Finnegan, all in favor.
- IV. Minutes of the May 11, 2026 Regular meeting was approved on a motion made by C. Buff, seconded by K. Finnegan, all in favor.
- V. Period of Public Expression - None
- VI. Financial Report For May

Operating Account Warrant	#12	\$ 92,365.57
Operating Account Warrant	#12A	\$ 10,317.64
Payroll Account Warrant	#12B	\$177,008.30
Capital Projects Fund Warrant	#12	\$ 8,007.60

were approved on a motion made by C. Buff, seconded by K. Finnegan.
- VII. Reports
  - A. President's report: President LeBlanc reported the following: The Director's report is excellent. Discussed budget reports and some insurance items. Discussed a patron issue.
  - B. Trustees' reports: None
  - C. Director's report: Director Litjens reported the following: Local preschools visited the library and Children's visited local school districts. The Teen Department decorations are going up and flyers are going out for the summer reading club. Teen librarians are also visiting schools. Summer Reading Club prizes have been delivered. Reference has had a "run" on requests for articles about the establishment of Center Moriches Little League team in 1957-1958. SCLS has instituted a new system for contract patron cards. All cards must be entered into an online form and SCLS receives an email of all transactions. Discount tickets for Adventureland are now available at the Circulation Desk for purchase, in addition to Adventure Park and Aquarium tickets. Eight applicants applied for the Donnelly scholarship. The committee will make a decision shortly. FOL attended the shredding event and collected monetary and food donations for local food pantries. Pollinator Garden is beginning to bloom. Planters were installed and the winter sowed seeds were planted. Heating coil repair was completed. Activity Room floor was striped and buffed. Looking to hire new electrician. Replacement of laminate on doors and cabinets in the Activity Room is complete. Balloon recycling station is out to the public. All staff is participating in online Harassment Prevention Training. The Social Work Intern completed their internship as well as the Master of Public Health. Reviewed the Pet/Service Animal and Vulnerable Patron policies.
  - D. Additional reports: None
- VIII. Old Business
  - A. Community Room: Met with a representative from Milburn for the flooring; waiting for samples. Waiting for written quotes and floor samples. Met with representative from Renu (sister company to Milburn). Requested a quote to knock down the wall in the Community Room.
  - B. Health Insurance: Will review dates to schedule discussion.
- IX. New Business.
  - A. Motion by C. Buff, seconded by K. Finnegan, to approve revised Pet/Service Animal policy, all in favor.
  - B. Motion by C. Buff, seconded by K. Finnegan, to approve revised Vulnerable Patron policy, all in favor.
- X. Date and time of the next meeting of the Trustees: Tuesday, July 7, 2026 at 5:30 p.m. (Reorganization) and 6:00 p.m. (Regular)
- XI. There being no further business, tonight's meeting was adjourned at 7:21 p.m. on a motion made by C. Buff, seconded by K. Finnegan, all in favor.

Respectfully submitted,

Jacqueline Franke  
Secretary to the Board

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